

Services required (assume no bookkeeping to Trial balance)	Price (one off)	Price/quarter	Price/annum	Vat	Total
1 Limited Company set up	120	-	-	21	141
2 Registration of Limited Company as a new employer and for PAYE	30	-	-	5	35
3 Registration of Limited Co for Corporations Tax (CT41G)	30	-	-	5	35
4 Registration of Limited Co for Vat	95	-	-	17	112
5 Registration of Limited Co for Flat Rate Vat if applicable	50	-	-	9	59
6 Annual accounts including Director's report	-	-	550	96	646
7 Bookkeeping charges **	-	-	600	105	705
8 Annual Corporations Tax Return	-	-	250	44	294
9 PAYE/NI quarterly returns including annual P35/P14/P11/P60 and Company	-	-	200	35	235
10 Vat returns completed quarterly	-	105	420	74	494
11 Registered office service	-	-	275	48	323
12 Tax advisory meetings/phone calls/emails (limited to 2 hours/annum, otherwise @£150/hour plus Vat)	-	-	-	-	-
	325	105	2,295	459	3,079

Fee per month by standing order (excludes one off fees) if Vat registered

**225**

Fee per month by standing order (excludes one off fees) if non Vat registered

**185**

Services required (assume bookkeeping to Trial balance*)	Price (one off)	Price/quarter	Price/annum	Vat	Total
1 Limited Company set up	120	-	-	21	141
2 Registration of Limited Company as a new employer and for PAYE	30	-	-	5	35
3 Registration of Limited Co for Corporations Tax (CT41G)	30	-	-	5	35
4 Registration of Limited Co for Vat	95	-	-	17	112
5 Registration of Limited Co for Flat Rate Vat if applicable	50	-	-	9	59
6 Annual accounts including Director's report*	-	-	550	96	646
7 Annual Corporations Tax Return	-	-	250	44	294
8 PAYE/NI quarterly returns including annual P35/P14/P11/P60 and Company secretarial	-	-	200	35	235
9 Vat returns completed quarterly	-	105	420	74	494
10 Registered office service	-	-	275	48	323
11 Tax advisory meetings/phone calls/emails (limited to 2 hours/annum, otherwise @£150/hour plus Vat)	-	-	-	-	-
	325	105	1,695	354	2,374

Fee per month by standing order (excludes one off fees) if Vat registered

**165**

Fee per month by standing order (excludes one off fees) if non Vat registered

**130**

#### **Notes and assumptions:**

\* - Assumes that the client hires their own bookkeeper, and that bookkeeper delivers a properly reconciled trial balance in Sage, Quickbooks or Excel format to Beginning 2 End, including personal director's expenses

\*\* Assumes the client uses Beginning 2 End's bookkeeper at a rate of £35/hour + Vat for a maximum of 17.1429 hours. Any additional hours needed will be billed for at a rate of £35/hour + Vat over and above the costs above. Note that this excludes travel time which will be billed for separately at a rate of £35/hour + Vat.

- Excludes the personal tax return which is offered at a rate of £75 incl. Vat (assuming no properties are rented or self employment exists; otherwise at £150 incl. Vat)

- Excludes accountants reference letters for the purposes of visa applications, mortgages, rental agreements or any other reason, which will be charged for at £75/letter + Vat for the first hour of work and then at £60/hour + Vat after that if applicable.